

# It's That Time of Year Again!

**Santa Claus and the Richmond Village Association invite you to participate in the 2009 Santa Claus Parade.**

The Richmond winter festivities have been an annual tradition for all the families in Richmond. Children and adults alike delight in the excitement of the upcoming season. Take the opportunity to showcase your business, organization, school or community group and support your community.

Please find attached your application form to enter without delay.

*Enter your float in the Santa Claus Parade!*

Parade Date is  
**SATURDAY,**  
**DECEMBER 5<sup>th</sup>, 2009**  
**11:00 a.m.**



**ENTER NOW**  
[www.richmondvillage.ca](http://www.richmondvillage.ca)

The Richmond Village Association



A Proud Past, A Bright Future

**Organized by your Richmond Village Association Inc.**

**PARTICIPATION AGREEMENT**

**2009 Santa Claus Parade**

**Saturday, December 5<sup>th</sup>, 2009 11:00 a.m.**

This is to confirm that (*organization name*) \_\_\_\_\_ will participate in the 2009 Richmond Santa Claus Parade.

**ENTRY INFORMATION**

**1. Our group will be entering a** (*please indicate with an "X"*)

\_\_\_\_\_ Float – approximate size of vehicle

\_\_\_\_\_ Band

\_\_\_\_\_ Marching Participants (*approximately the expected number of people* \_\_\_\_\_)

\_\_\_\_\_ Other (*please describe*) \_\_\_\_\_.

**2. We plan to have approximately \_\_\_\_\_ people in our entry.**

**GROUP INFORMATION**

**To allow us to contact your group please complete the following:**

(PLEASE PRINT CLEARLY)

Organizer of the Group: \_\_\_\_\_

Mailing Address or E-mail Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

**PLEASE NOTE:** The Waiver of Liability Form must accompany your Participation Agreement Application to confirm your position in the Parade. We agree by signing this form we will abide by all rules set out by the Richmond village Association and City of Ottawa, and will not hold them responsible for any injury to participants.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Mail completed form to: Judy Wagdin  
c/o Richmond Village Association  
P.O. Box 4  
Richmond, ON K0A 2Z0

E-mail completed form to: [events@richmondvillage.ca](mailto:events@richmondvillage.ca)

Fax completed form to: 613-838-3441

**Organized by your Richmond Village Association Inc.**

Contact Judy Wagdin at 613-838-5483 for additional information  
**WAIVER OF LIABILITY**

***2009 Santa Claus Parade***  
Saturday, December 5<sup>th</sup>, 2009 11:00 a.m.

Richmond Village Association Inc. Waiver Release Form for Santa Claus Parade.

In consideration of participating in the 2009 Santa Claus I acknowledge, release and waive any right I may have of any action that could be brought with respect to any injuries whatsoever, should it incur before, during or after the time of the Santa Claus Parade, on December 5, 2009 in the Village of Richmond in the City of Ottawa Ontario

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Position in Organization/Company*

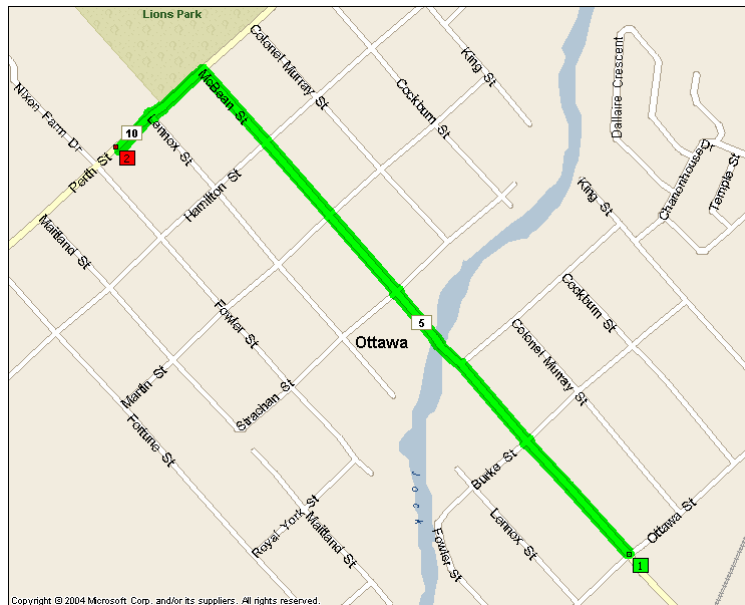
**\* Please Note: the Waiver of Liability Form must accompany your Participation Agreement Application to confirm your position in the Parade**

## Organized by your Richmond Village Association

### PARADE ROUTE

## 2009 Santa Claus Parade

Saturday, December 5<sup>th</sup>, 2009 11:00 a.m.



**NOTE: Please take the time to read the following information. Please make sure that all Participants are informed of this information.**

1. Participants are to locate a Richmond Village Association Inc. member with a list to inform your group of your position number.
2. There is parking available at South Carleton High School or along the side streets. Please do not park along McBean or Ottawa Streets as the fire and police vehicles will be positioning there.
3. All vehicles in the parade are to arrive by 10:15 am and to line up at the back of South Carleton HS (rear laneway running from Burke to Ottawa Street) preferably in parade order.
4. All vehicles are encouraged to turn to the same station and play the same Christmas music. The station will be provided to everyone on the day of the Parade
5. If your group wishes to pass out anything to the crowds, **please make sure that it is handed out and NOT THROWN.**

On behalf of the Richmond Village Association Inc. we would like to thank you for your co-operation and for being part of our annual Santa Claus Parade.

*Seasons Greetings!*