

AGENDA MINUTES

RICHMOND VILLAGE PLAN STEERING COMMITTEE #5

Ottawa Public Library, Richmond Branch
Downstairs Meeting Room
Wednesday, June 25, 2008, 7 p.m. start

STEERING COMMITTEE

David George, Chair
Elaine Morgan, Vice-Chair
Gisele Moore, Minutes
Bill Cook
Doug Featherstone
Graham Green
Barry Laffin
Robert Mazzolin
Ron Milligan
Sue Murphy
Charles Rousseau
Bill Walters

GUESTS

Doug Kazoa
Diane Cloutier
Doug Arnold
Johnn Curry
Bryan Hodge
Ron McCurdy
Gail Mains
Jason Mans
Marian Scott
Dave Stevenson

STAFF/CONSULTANTS

Jim Constantine
Rose Kung
Mitch Lesage
Don Morse
Ian Semple

AGENDA

STATUS REPORTS

1. Call to Order *David G. called the meeting to order at 700 pm*
2. Agenda Review and Additions *Item #7 involving subcommittees—David G. explained that the intent there is that subcommittees (as discussed in previous meetings) should be set up so that when an item comes up that requires investigation there is a group in place that can look into that item. He reminded us to think about our areas of interest so that these subcommittees can be put in place*
3. Review of Minutes (21 May 2008) *Errors or omissions included: a) Elaine M.-- in item 6 “friends” should be “participants at open house”, acknowledged; b) Gisele M.—in item 5 that “landowners” should include “whose aim is significant financial gain”, acknowledged and clarified at table that members understood the spirit of original wording and will leave as is for simplicity; c) Gisele M—motion missing in item 9, objection in item 11, acknowledged. **MOTION:** Moved by David G and 2nd by Gisele M. to accept minutes and agenda with changes. Vote, no objections, **CARRIED**. Don M. noted the required changes, will update the minutes and send out the corrected version.*
*Discussion was held as to Councillor Brooks’ voting status, points raised were: his job is to represent the voice of his constituents to the best of his ability, and not his personal voice only, he should not be allowed however to send a proxy in his place. **MOTION:** Motioned by David G. and 2nd by Gisele M. that Councillor Brooks be entitled to 1 vote. Vote, no objections, **CARRIED**.*

4. Summary of e-mails received (richmond @ottawa.ca) David G. informed everyone that the minutes and email summaries are in the Minutes and will not be read at meetings for reasons of time management. The information is also available in the binder at the public library.
5. City of Ottawa Updates Charles R. informed us that City Treasurer and staff have been looking into funding and currently there has been no money allotted for this Richmond Project. In this type of case, option II is to have the developer pay upfront and the city refunds the developer in payments but there is no money for this option either. Councillor Brooks asked for an option III which is to put money in the 2009 budget for this project which would require approximately \$800,000. He was ruled "out of order" and no money solution put forward. Mattamy Homes has been informed. Mattamy has been asked to consider funding the village-wide studies. **Action:** Sue M. is looking into this. Sue M. With regards to technical studies (involving transportation, water, sanitation) she has put a proposal forward to her group and they are looking at studies to keep work done with the community plan process. Sue will have a report on this at the next meeting.
- Comments from table: Barry L.—Can we look at funds from future development? Charles R.—No, that money is set aside for roads etc. in developments. **Action:** Charles will talk to treasurer and look at details. Barry L.—Hyde Park didn't have to pay back studies until a certain number of units were sold. Can we do the same this time? **Action:** Charles not sure of the situation with Hyde Park and will look into it. David G.—Could it go into the 2010 budget? **Action:** Charles stated that the budget isn't set yet in this area for 2010 so they can't get approval but he will investigate and report back.
- Don M. reported on Flood Plain Mapping. The city has done terms of reference. City and RVCA have met and work will soon start. RVCA is project manager for it and will oversee the work done by consultants.
- Comments from table: Barry L.—Why not use present mapping? Rose K.—Some water sources haven't been mapped and we need to prioritize areas of concern. **Action:** Rose will bring in maps of unmapped areas to next meeting.
- David G. asked that we all (city, developers, citizens) think about other studies we should be looking at for future times so we aren't caught off guard.

OPEN MIC (PUBLIC FORUM)

- Doug Arnold—Why was Carp extended money for servicing improvements and not here? Charles R.—That was funded over time through development charges in that area. Can bring in details if you like to look at it.
- Doug A.—Brought up a case in Westboro where a building was granted variances from maximum building height (contrary to original plans) as a result of a planner's recommendation to grant the variance contrary to the plan provisions. What is the point of citizens' input as it doesn't matter?
- Don M.—Explained that the requested changes are judged on an individual case basis and often a compromise is found. Charles R. clarified legal status of CDP's versus Secondary Plans.

NEW BUSINESS

6. Promoting the Richmond Village Planning Project David G. asked for ideas as to how to get interest generated in the workshop and workbook. Elaine M.—Spoke to a new neighbour recently who lives on Fortune St. and they weren't aware of the planning project, therefore Elaine was questioning the effectiveness of mailings. Gisele M.—Asked if having LRK in sooner might generate interest and give people visuals to work with. Would that help when they are filling out workbooks? Don M. responded that his thought was to get workbook out, results put together mid Aug., LRK works with results and community to do designs, use both info sources to present a more complete vision to village. Elaine--Suggested posters/flyers with "coming soon", "don't miss" etc. to grab attention. **Action:** David G. will draft flyer with dates of importance.
7. Subcommittees and Assignments David G. asked that we think about subcommittees and he would like to start forming them next meeting. We can ask people outside of steering committee to join a group and try to expand knowledge base.
8. Planning Principles, Final Draft Rose K. and Ian S. presented the changes that were made to "Vision for the Village of Richmond" as a result of the June 4th workshop sessions. Other clarifications were also made today. The new visionary statements will be used for the final

workbook. **MOTION:** Motioned by Bill Cook and 2nd by Bill Walters to accept changes discussed for workbook. Vote, no objections, **CARRIED.**

8. Draft Workbook Rose K. and Ian S. presented the proposed workbook. Suggestions-- give more room in some areas for comments, wording clarifications, advertise up coming LKR project and other important dates on the back of workbook. Rose asked people to get back to her asap and noted changes to be made. Proposed timeline: Draft July 4th for viewing, to design group, July 8th to printer and mail out.
9. Process: From here to the Design Workshop Don M. presented the Richmond Workbook Deployment Strategy and Timing. Don is not 100% sure of the July 16th "workbook splash" date, it may be July 23rd. Options to get workbook to households was discussed (mailteck, Councillor's office, hand deliver by grid system). **MOTION:** Motioned by Gisele M. and 2nd by Elaine M. to go with Don's proposed timeline. Vote, no objections, **CARRIED.** **Action:** Workbooks will be revised, completed and sent for delivery under Don and Rose's supervision.
- 10 Design Workshop Jim Constantine of LRK made a presentation on their proposed "Community Design Workshop for Richmond, Ontario". Times were discussed. **MOTION:** Motioned by Bill C. and 2nd by Gisele M. that workshop (Sept. 22-25) advertising be held during the Richmond Fair. Voted, no objections, **CARRIED.** Some ideas presented by Jim included—prize slip on back of workbook, "here's what 200 villagers said about Richmond...it's not too late to have your say", 3 weeks ahead blitz advertising. **Action:** Don Morse will look into possible locations. LRK needs a spot at least the size of the library basement for 4 days. Gisele M. will check into the dining hall. Gisele M. mentioned that Larry at the announcer's booth would make several announcements over the weekend fair if we give him the information. **Action:** Don M. and David G. will look at putting together some "blurbs" for fair announcements.

NEXT MEETING

Wednesday, July 16, 2008 (to launch Workbook)

ADJOURNMENT

The meeting was adjourned at 9:30 pm.